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## Contents of Detailed Project Report (DPR)

### **A. Introduction:**

1. Project introduction with generic business plan
  2. Location Info.
  3. Location & Other Pictures.
  4. Location Map
  5. Promoters/partners/ collaborator/ Key Personnel introduction & Experience, Expertise, Ideology,
  6. What is present stage of Project?
  7. Job creation, social impact & other info.
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### **B. PROJECT OBJECTIVE**

1. Impressive statement of project objective as center theme.
  2. Objectives should link back to and support your overall goal.
  3. Relate your project to the funding agency's mission with unique features.
  4. Educate the reviewer.
  5. National/ Regional/ Local Economic Impact
  6. As many facts, figure, statements you can put it here to impress lender will be advisable.
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### **C. Permission & Licensing**

1. List permission & permit obtain
  2. Attach copies of them
  3. Company Registration
  4. Insurance Details.
  5. Tax Dept. & other permission & licensing.
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### **D. Market Information**

1. Explain why the project is required in present market. Present your basics of your idea in smartest way.
  2. Delineate your project's expected outcomes in accordance with present market scenario
  3. Demand vs. supply
  4. Competition
  5. Specific deliverables
  6. Your market research
  7. Business Growth
  8. Important statistic
  9. Market Survey Reports, if any
  10. Summarize your project's overall benefits to you and to market.
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## **E. Technical Information**

1. Plant & Machinery Supplier info.
2. Raw Material Supplier info.
3. Expected manufacturing / production process, stage, period and other info.
4. All suppliers Quotation & Contract Copies in full.
5. Plant/ Site Layout

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## **F. Financial Information:**

1. Well define table or spread sheet of project total value
2. Promoter investment & in which form: cash/ land/ building/other
3. All promoters last three years financial statements & tax returns.
4. If company is not new than last three years financial statement & tax returns.
3. How much finance required.
3. How much already invested.
4. Any stocks/ shares/ debentures raise or to be raised.
4. Any subsidy/ grant/ aid/ govt. benefits available to project
5. Collateral / guarantee offered
6. Type of loan required like debt, joint venture, equity or other
9. Project Cash Flow Statement.
10. Return on Investment Statement.
11. EXIT STRATEGY TO LENDER

Apart from the above, you may add as much necessary info. To impress lender will be advisable.

### **Disclaimer:**

Neither commitments nor any prior/ post information are required nor provided further by either party at this stage. This are suggested points and topics for DPR. You may change according to your requirement as you deem fit. By submitting this form you are only providing us Project information & we do not give any commitment nor any decision based on information & topics provided here & cannot held responsible to us for omission, error which may contain in your report directly or indirectly. This is just a suggested format.